



**Mavs Dusty May Press Conference
EVENT MEMO**



Monday June 29, 2026

Memo Date: 6/26/2026

EVENT INFORMATION		EVENT TIMELINE		IT	
Attendance Estimate	100 - 150	June 29th 12:00pm	Media Arrival - Employee	No needs for this event	
Event Time	1:00pm - 2:00pm	1:00pm	Press Conference	HVAC	
LOCATIONS		2:00pm	Estimated end of event	No needs for this event	
Mavs Practice Court				ELECTRICAL	
EVENT MANAGER				No needs for this event	
Wellington				PARKING	
OPERATIONS				Media and staff will park in Lexus Garage.	
Practice Court including the floor covering set per the attached diagram. You are clear to set the space on Sunday morning.				Please have an attendant at Lexus by 11:00am to redirect guests to the back entrance.	
AUDIO / VISUAL				24 HR SECURITY	
Practice Court set per the arrangement with the Mavericks.				Please have staff to allow media and staff through Employee Entrance by 12:00pm.	
HOUSEKEEPING				Please greenlight the Practice Court by 11:00am.	
Please have a crew clean the pathway to the Practice Court prior to 11:00am.				The Mavericks have sent a list for the Loading dock.	
				LEVY	
				No needs for this event.	
				GUEST SERVICES	
				Please have three security staff for the event. Call time is 11:30am.	

