



EVENT MEMO



Tuesday, September 29, 2026

MEMO DATE: 9/25/26

EVENT OVERVIEW					
VIP DOORS	5:00 PM	MOD	Marco	<u>CLUBS</u>	
GENERAL DOORS	6:30PM	OPS MOD	Max	VIP LOUNGE	Clear
EST. ATTENDANCE	8,000	EVENT MOD	Nate	PATRON TEQUILERIA	Closed
EVENT TIME	8:00 PM -10:30 PM	STAGE LOCATION	End Stage	ANGELS ENVY	VIP
ENTRANCES	NORTH	BOWL SEATING	Reserved	MODELO GOLD LION	Open
	EAST	FLOOR SEATING	Reserved	THE ZONE	Closed
	NE PLAT	SELL LINE	180°	YUENGLING FLIGHT CLUB	Closed
YUENGLING DINNER: No				1933 RANCH	Closed
WEATHER HI: 92/ LO: 76/ Partly Cloudy 55% Chance of rain / 9 mph winds				CASA BACARDI	Closed
				MICHELOB ULTRA	Closed
ARTIST OVERVIEW:					
aespa is a South Korean girl group, known for their futuristic concepts, powerful performances, and blend of K-pop with electronic and hip-hop influences.					
SHOW NOTES:					
There is a VIP element that involves early entry, early merch, and two post-show activations.					

[illegible]

OPERATIONS

STAGE:	60'x40'x6' House Stage & Tour Thrust	BOWL SET UP	South Retracted / North Up
STAIRS:	4	UPSTAGE CURTAIN	100'
FOH RISERS:	(1) 8'x12'x2' (Placement TBD)	TERRACE CURTAIN	330-306
	(4) 4'x8'x5	YUENGLING FLIGHT	Closed
	(1) 8'x8'x5'	CH SCRIM	On
	(1) 48'x8'x2'	CHAIR SET	Timeline SET TO 34"
BARRICADE	Tour	DASHERS	Draped
BIKE RACK	FOH mix and pass gates	DOWN AISLES	All In
CATERING DOCK	N/A	118/119 STAIRS	In
MEDIA DINING	Concert setup	PERF. HALLWAY	Rack of Tables & Chairs
ANGELS ENVY	Clear	INT. HALLWAY	Rack of Tables & Chairs
VIP LOUNGE	Clear	110 TUNNEL	Beverage Sign
		115 TUNNEL	Beverage & Restroom Sign
CALL TIME	7:00 AM	SECTIONS DRAPED	123 122
ROTUNDA 6	N/A		103 102
NOTES:		FAN SHOPS	Draped

- Please add weights for the Merch Tent on the Plaza
- Bike rack outside of Patron for post show send-off and hi/bye
- (1) 6' table in 155 tunnel for Levy

MAINTENANCE / ELECTRICAL / HVAC

IT

CHALK	7:00 AM	SPOTLIGHTS	0	CALL TIME	7:00 AM
ELECT. CALL TIME	7:00 AM	CENTERHUNG	Max Trim By 5AM	CONCOURSE	Merch
MAINT. CALL TIME	10:00AM	WASHER / DRYER	No	PNC PLAZA	N/A
HVAC CALL TIME	11:00AM	FORKLIFTS	2 IN / 2 OUT	BOH	1 for production
POWER REQUESTS		FIRE EXTINGUISHERS	1 H2O / 1 CO2		1 for Tour MGMT
Lighting:	(2) 400A SR & (1) 200A FOH	HAZING	Yes		
Audio:	(1) 400A SR	PYRO	No		
Video:	(1) 400A SL	CONFETTI	Yes		
		ROOM TEMPS	71		
		BOWL TEMP	Comfortable		
Catering:	N/A				

NOTES: Will NOT use Woodall Rodgers
76 Rig Points 71k lbs

AUDIO / VISUAL				BOX OFFICE		
CALL TIME	12:00PM			CASH ADVANCE	No	
CLEAR COM	0			VIP	Yes	
SPOTLIGHTS	0			CHAIR SET	Per Timeline	
CAMERA OPS	0			FORCED WILL CALL	No	
VIDEO BOARDS	ADS - Pre/Post Show					
NOTES:	N/A					
MERCH			PARKING		LEVY	
LOCATION	EAST	SOUTH	LEXUS	Open at 12:00 PM	POUR	Floor
	NORTH	WEST	VALOR	N/A	VIP	Yes
	PLATINUM	PLAZA	PNC PLAZA	N/A	YUENGLING FLIGHT	Closed
EARLY	Yes - Plaza sales start at		NOTES		BACKSTAGE	Music City
MERCH	2:00 PM		No parking for VIP guests		NOTES	
LEGENDS						
CONCOURSE			Full Strike			
FAN SHOPS			Will be Draped			
GUEST SERVICES				24 HOUR SECURITY		
SECURITY MEETING	Per timeline		SMOKING	Both Patio		
POUR	Floor		FAN PHOTOS	No		
LEVELS OPEN	Yes		VIP	Yes		
CAMERA POLICY	No professional lens					
SPECIAL FX	Haze and Confetti					
NOTES	Pour the floor					
HOUSEKEEPING						
EVENT LEVEL	Ready by 6AM					
CONFETTI	No					
CONCOURSE	Ready by 1PM					
NOTES	Please have (2) large trashcans on the south end of the floor					
ROCKFORCE			DALLAS FIRE DEPT.			
CHALK	Per Timeline		HAZING	Per Timeline	No Rotunda 6 needs	
FORKLIFTS	2 In/ 2 Out		PYRO	No		
SPOT OPS	4		NOTES			
FURNITURE	Per Advance					

VIP

LEVELS

VIP 1: Early Entry and Sendoff (300)	Dedicated Entry, Early Merch, Gift, Post-Show Send-off
VIP 2: Early Entry and Hi/Bye (700)	Dedicated Entry, Early Merch, Gift, Post-Show Hi/Bye

TIMELINE

3:30pm: VIP 1&2 Check-in
5:00pm: Early Entry for VIP 1&2
5:00pm: Early Merch on the East
6:15pm: Early Seat Access
Post Show: Hi/Bye & Send-off in South East Atrium

LOCATIONS

CHECK IN South Doors
LOUNGE N/A

Notes:

VIP 2 Activation will happen before the VIP 1 activation.
Hi/Bye will begin approximately 30 mins post show. Send-off will line up directly after.

