



Select-a-Seat:
EVENT MEMO



Tuesday, August 25th, 2026

Memo Date: 8/21/2026

EVENT INFORMATION		EVENT TIMELINE		IT
Attendance	150	5:00pm 9:00pm 9:00pm	Start time for SaS SaS ends Conversion back to concert	Scorers table turned on and power to outlets
Entrance	Ultra Club North Patio			
Events Time	5:00pm - 9:00pm			
LOCATIONS				
Court				Airflow in space beginning at 6a
Bowl Seating				Normal game temp
Ultra Club				
Mavs Locker Room				
EVENT MANAGER				
Kim				
OPERATIONS				
BOWL/EVENT LEVEL				
Full basketball setup on floor with baskets (Core Court)				
(5) high boy tables on the north end of the court				
ULTRA CLUB				
(6) sign holders in Ultra Club				
AUDIO / VISUAL				
Section numbers on bowl rings				
Music playing in bowl and Ultra Club				
Logo Graphics on main board, bowl screens, scorers table, and concourse tvs				
HOUSEKEEPING				
There will be food and drinks served in Ultra Club from 5:00 pm - 9:00 pm				