



EVENT MEMO



Friday: August 14, 2026

MEMO DATE: 8/11/2026

EVENT OVERVIEW					
VIP DOORS	3:30 PM	MOD	Mose	CLUBS	
GENERAL DOORS	5:30 PM	OPS MOD	Matt M	VIP LOUNGE	Open
EST. ATTENDANCE	13,000	EVENT MOD	Joe	PATRON TEQUILERIA	Open
EVENT TIME	7:00 PM to 10:30 PM	STAGE LOCATION	End Stage	ANGELS ENVY	VIP
ENTRANCES	NORTH	BOWL SEATING	Reserve	MODELO GOLD LION	Open
	EAST	FLOOR SEATING	GA & Reserve	THE ZONE	Open
	NE PLAT	SELL LINE	220°	YUENGLING FLIGHT CLUB	Open
YUENGLING DINNER: No				1933 RANCH	Closed
WEATHER HI: 101 / LO: 79 / Sunny 6% Chance of rain 9mph winds				CASA BACARDI	Closed
				MICHELOB ULTRA	Open
ARTIST OVERVIEW: MM is an American country music singer and songwriter from Douglasville, Georgia, west of Atlanta. Moroney first gained attention from her single "Hair Salon", which was included on her debut EP Pistol Made of Roses. "Tennessee Orange", the first single from her debut album.					
SHOW NOTES:					
Closed Sound Check for Megan Moroney - No one in the bowl & suites					
Netflix Filming					
Early patron arrival similar to K-POP shows					
Inflatable on PNC Plaza					

EVENT TIMELINE					
TIME	ACTIVITY		LOCATION		
August 14th					
4:00 AM	Production Truck Arrival		Loading dock / Media Dining		
4:30 AM	Tour Cater Arrives		Loading dock / Media Dining		
5:00 AM	Chalk		Floor / Arena		
6:00 AM	Production Load In		Floor / Arena		
12:01 PM	Haze		Arena		
1:30 PM	Chairs		Floor / Arena		
3:00 PM	Security Meeting		Ops Conference Room		
3:00 PM	Line Check		Floor / Arena		
3:30 PM	Band Sound Check		Floor / Arena		
4:00 PM - 4:30 PM	CLOSED Megan Moroney Sound Check		Floor / Arena		
4:30 PM to 5:30 PM	VIP 1 & 2 & 3 Check In and Crowd Free Merch		Patron East & East Concourse		
5:15 PM to 5:30 PM	VIP 3 Early Entry Escort to GA Pits		Floor / Arena		
5:15 PM to 5:30 PM	VIP 1 & 2 Escort to VIP Lounge		Angels Envy		
5:15 PM to 8:30 PM	VIP 4 Dedicated Entry & Fast Lane		Patron East		
5:30 PM	General Doors		Arena		
7:00 PM	Ticketed Start Time		Arena		
7:00 PM to 7:20 PM	Solon Holt		Arena		
7:30 PM to 8:00 PM	JP Saxe		Arena		
8:30 PM to 10:30 PM	Megan Moroney		Arena		
10:40 PM	End of Show		Arena		
2:00 AM	End of Load Out		Arena		
PREVIOUS SHOW: 8/11 Glendale, AZ NEXT SHOW: 8/15 Tulsa, OK					

OPERATIONS

STAGE:	Tour Provided	BOWL SET UP	South Retracted / North Up
STAIRS:	0	UPSTAGE CURTAIN	80'
FOH RISERS:	N/A	TERRACE CURTAIN	331-305
	N/A	YUENGLING FLIGHT	Closed
		CH SCRIM	On
BARRICADE	Tour provided and House	CHAIR SET	Timeline SET TO 34"
BIKE RACK	FOH and pass gates	DASHERS	Draped
CATERING DOCK	(8) Tables	DOWN AISLES	All In
MEDIA DINING	Concert setup	118/119 STAIRS	In
ANGELS ENVY	Game Setup	PERF. HALLWAY	Rack of Tables & Chairs
VIP LOUNGE	Clear	INT. HALLWAY	Rack of Tables & Chairs
FAN SHOPS	Draped	110 TUNNEL	Beverage Sign
CALL TIME	6:00AM	115 TUNNEL	Beverage & Restroom Sign
ROTUNDA 6	Yes	SECTIONS DRAPED	123 122
			103 102

NOTES:

Marketing does have ROT 6 needs

Please have (2) 6' table and 4 chairs plaza level Patron

House barricade in between GA Pit and Floor Seats.

A rack of tables and chairs in each hallway

Move Steps and trashcans for artist walk

Need (1) 8' table and 2 chairs by the north hanger (Megan Yearbooks)

MAINTENANCE / ELECTRICAL / HVAC

CHALK	6:00AM	SPOTLIGHTS	0
ELECT. CALL TIME	5:00AM	CENTERHUNG	Max Trim By 5AM
MAINT. CALL TIME	10:00AM	WASHER / DRYER	1/1
HVAC CALL TIME	11:00AM	FORKLIFTS	3 IN / 3 OUT
POWER REQUESTS		FIRE EXTINGUISHERS	0 H2O / 0 CO2
LIGHTING (1) 400A SR (1) 200A SL		HAZING	Yes
AUDIO (1) 200A SR (1) 200A SL		PYRO	No
VIDEO (1) 400A SL		CONFETTI	Yes
RIGGING		ROOM TEMPS	71
SFX		BOWL TEMP	Comfortable
Auto (1) 200A SR			
FOH (1) 200A LX/Auto			

IT

CALL TIME	7:00 AM
CONCOURSE	Merch
PNC PLAZA	N/A
BOH	1 for Production
	1 for Crew Room

NOTES: Will use Woodall Rodgers
146 Rig Points 100k lbs

Might use the scissor lift as a backup option.

<u>AUDIO / VISUAL</u>			<u>BOX OFFICE</u>	
CALL TIME	12:00PM		CASH ADVANCE	No
CLEAR COM	0		VIP	Yes
SPOTLIGHTS	0		CHAIR SET	Set to Normal setup
CAMERA OPS	0		FORCED WILL CALL	No
VIDEO BOARDS	ADS - Pre/Post Show			
NOTES:	Tour carrying 2 robo spots			
<u>MERCH</u>		<u>PARKING</u>	<u>LEVY</u>	
LOCATION	EAST 2 SOUTH	LEXUS Yes	POUR	Floor
	2 NORTH WEST	VALOR N/A	VIP	Yes
	PLATINUM PLAZA	PNC PLAZA N/A	YUENGLING FLIGHT	Closed
	ROTUNDA-2 NE outside	NOTES	BACKSTAGE	Latitude 45
EARLY MERCH	Yes	**25 Names for VIP Parking	NOTES	Alcohol Cut Off 1hr before end of show
<u>LEGENDS</u>			Please pour drinks on the floor	
CONCOURSE		Full Strike		
FAN SHOPS		Will be Draped		
<u>GUEST SERVICES</u>			<u>24 HOUR SECURITY</u>	
SECURITY MEETING	Per timeline	SMOKING Both Patio	LOADING DOCK	15 Semi-Trucks
POUR	Floor	FAN PHOTOS N/A		1 Merch Truck
LEVELS OPEN	Yes	VIP Yes		8 Buses
CAMERA POLICY	No professional lens			1 Sprinter
SPECIAL FX	Haze		RENTALS	Gases
NOTES	Pour the floor / No Gifts and Flags		CATERING	Latitude 45
			ROOMS AVAILABLE	All ; Opened @ 6AM
<u>HOUSEKEEPING</u>			HAZING	Per Timeline
EVENT LEVEL	Ready by 6AM		LOAD IN EMT	6am to 5pm in bowl
CONFETTI	Yes		LOAD OUT EMT	10pm to 2am in bowl
CONCOURSE	Ready by 1PM		PLAZA	N/A
NOTES	Please have (2) large trashcans on the south end of the floor		PATRON EAST	Yes
			CHIME	No
<u>UPSTAGE</u>		<u>DALLAS FIRE DEPT.</u>	<u>MARKETING</u>	
CHALK	Per Timeline	HAZING Per Timeline	Will be using Rotunda 6 for photo op	
FORKLIFTS	3	PYRO No		
SPOT OPS	0	NOTES		
FURNITURE	Per Advance			

VIP

AEG is Producing Brittany Sullivan

LEVELS	GA Pit	Reserve	
VIP 1	0	50	"Pink Ultimate" - Early Entry / Lounge / Early Merch / Lexus Garage
VIP 2	0	150	"Gold Tiger" - Early Entry / Lounge / Early Merch
VIP 3	250	0	"Silver Cloud" - Early Entry / Early Merch
VIP 4	150	150	"EMO Cowgirl" - Dedicated Entrance / Fast Lane Merch
VIP 5	0	0	

LOCATIONS

CHECK IN Patron East

LOUNGE Angels Envy

TIMELINE

3:30 PM	Checking VIP Wristbands	Patron East
4:30 PM to 5:30 PM	VIP 1 & 2 & 3 Check In and Crowd Free Merch	Patron East & East Concourse
5:15 PM to 5:30 PM	VIP 3 Early Entry Escort to GA Pits	Floor / Arena
5:15 PM to 7:00 PM	VIP 1 & 2 Escort to VIP Lounge	Angels Envy
5:15 PM to 8:30 PM	VIP 4 Dedicated Entry & Fast Lane	Patron East

NOTES

2 Security for Mags / 1 Ticket Taker / 5 Staff for Early Merch / 2 Angels Envy / 1 Security Fast Lane Merch

Will need both GA and Reserve scanners for Patron East

Will need both GA and Stage Pit wristbands from AAC

There will be a yearbook stand on plaza level. Guest who have brought yearbooks will pick them up at this location North Hanger.

