



**Wings Select-a-Seat Event:
EVENT MEMO**



Friday, August 7th, 2026

Memo Date: 08/05/2026

<u>EVENT INFORMATION</u>		<u>EVENT TIMELINE</u>	<u>IT</u>
Attendance 500 Entrance East Concourse Event Time 6:00 PM - 7:00 PM LOCATIONS Court Bowl Seating Platinum Seating EVENT MANAGER Nate W. 		7-Aug-26 6:00pm Doors Open 7:00pm Event ends and Public doors open	Scorers table turned on and power to outlets
			HVAC Normal game temp
			ELECTRICAL Scoreboard at game height
			PARKING Guests will pay to park in either Lexus, Lot A, or Gold Garage
<u>OPERATIONS</u>			24 HR SECURITY
BOWL/EVENT LEVEL Floor will already be set for the game prior to doors			Set the mags on the east concourse
<u>AUDIO / VISUAL</u>			LEVY N/A
A/V will be set for the game following the Select-A-Seat			GUEST SERVICES
<u>HOUSEKEEPING</u>			Guest will have their tickets scanned and will enter through East Doors Please staff the elevator 4 to take guests to the platinum level Please staff each lobby with a GS rep to prevent guests from wandering into different spaces Guest will only be allowed access to the Platinum levels if they are accompanied by a Wings staff member
Please monitor the restrooms on Plaza and restock as needed			